

ADHD & Autism

Psychological Services and Advocacy



Dear Teacher:

The parent/guardian of one of your students is seeking services at ADHD & Autism Psychological Services and Advocacy. As part of our evaluation process, we ask that both the child's parents and teacher(s) complete a set of behavioral rating scales. This information is important in determining appropriate services for this child. Your time and cooperation in this matter is greatly appreciated.

Please go to the following link and complete the form: <https://www.aapsa.net/teachersq>

Student's Name _____

Generally, the teacher rating scale should be completed by the teacher who spends the most time with the child. However, if the child has more than one primary teacher or has a special education teacher, it would be useful for the team of teachers to get together and collaborate on completion of the ratings. Please fill out the form as completely as possible. If you do not know the answer to a question, please choose "Unknown" so that we can be sure the item was not simply overlooked. Some of the questions in the rating scale may seem redundant; however, it is important that all items are completed. Please complete as much as possible so that we can take all information into account in determining diagnoses and treatment options.

IMPORTANT NOTE: If the student you are asked to evaluate is currently receiving medication to treat any mental health, behavioral or emotional problem, it is necessary to complete the rating scales considering the child's behavior when he or she is not receiving medication. If you have recently seen the child when he/she was not on medication and clearly recall his/her behavior well enough to complete the rating scales, removal of medication may not be necessary.

We ask that you complete this form as soon as possible, as we are unable to begin any services without receiving your completed rating scale.

Thank you for your assistance and cooperation in the completion of this form.

If you have any questions regarding this letter, the link above, or if you would like additional information regarding services provided, please do not hesitate to contact ADHD & Autism Psychological Services and Advocacy at mail@aapsa.net.